

	Transaction	Online Availability?	Access or assessment	Notes/Future developments
<b>CFE</b>				
	<a href="#">CFIS database</a>	Online	Access	
	<a href="#">Home to College transportation</a>	Paper Form	Access	
	<a href="#">School Consultation Enquiries</a>	Email	Access	
	<a href="#">School Governor Application form</a>	Paper Form	Access	
	<a href="#">Online Survey re SEN school places</a>	Online	Access	Actual SEN assessment requires phone call
	<a href="#">Child Performance Licence</a>	Paper Form or Call	Access	
	<a href="#">Referral form re concerns about child in entertainment</a>	Paper Form	Assessment	
	<a href="#">Schools Admissions</a>	Online	Access/Assessment	Last years intake resulted in an increase in the number of calls to Contact Kent
	<a href="#">Child Protection referral form</a>	Paper Form	Assessment	
	<a href="#">Adoption Enquiry</a>	Online	Access	Basic information required in the form -looks like it generates a call back from KCC officer
	<a href="#">Apply to be foster carer</a>	Phone	Access	
	<a href="#">Free School Meals</a>	Paper Form	Access	Potentially a benefit that could be offered by districts already collating data for other benefits. Districts have showed an interest in taking this on
<b>CMY</b>				
	<a href="#">Join Library</a>	Online	Access	
	<a href="#">Renew Library book</a>	Online	Access	

	<a href="#">Adult Education</a>	Online	Access	
	<a href="#">Apply for Death/Birth Certificates</a>	Paper Form	Access	Will be transferring online
	<a href="#">Book appointment for Birth/Death registration</a>	Online	Access	
	<a href="#">Kent on Canvas (paintings for sale)</a>	Online	Access	
	<a href="#">Online Reference Library &amp; Ebooks</a>	Online	Access	
	<a href="#">Ask a librarian</a>	Online	Access	Offers online chat, online enquiry form or email/phone/SMS
	<a href="#">Youth Service Funding applications</a>	Paper form	Access	
	<a href="#">Licence a venue for Civil Ceremony</a>	Paper Form	Access	
<b>KASS</b>				
	<a href="#">Care/support needs (KASS)</a>	Online	Assessment	Online option is at the bottom of the webpage. Telephone number for KCAS at the top
	<a href="#">Carer's Assessment</a>	Online	Assessment	Online option is at the bottom of the webpage. Telephone number for KCAS at the top
	<a href="#">Floating Support (Supporting People)</a>	Paper Form	Assessment	
	<a href="#">Request Care Services Directory</a>	Online	Access	Can also browse directory online
	<a href="#">Residential Care Information</a>	Contact local Social Services	Assessment	
	<a href="#">Blue Badges</a>	Paper Form/Online	Access/Assessment	Managed by Contact Kent
<b>EHW</b>				

<a href="#">Report KHS issues - Potholes, Street lighting, litter, traffic, trees, etc</a>	Online	Access	Phase two will enable Parishes to report faults on mass.
<a href="#">Kent Freedom Pass</a>	Paper Form	Access	Due to be automated online
<a href="#">Apply for free trees</a>	Paper Form	Access	
<a href="#">Season Pass for country park</a>	Prompt to call	Access	Country parks is building an events booking system which may also allow people to buy season tickets. Issue currently with payment option as KCC currently does not have a preferred option. Currently paying for numerous systems
<a href="#">E-Skips</a>	Online		
<a href="#">Comment on planning application</a>	Letter or email	Access	
<a href="#">Planning application 1APP</a>	Online (National)/paper form	Access	
<a href="#">Register land as Village Green</a>	Paper Form		
<a href="#">Common Land Forms x 14</a>	Paper Form	Access	
<a href="#">Report a problem on Public right of way</a>	Email	Access	Can this be intergrated into the Highways report a problem system?
<a href="#">Apply to place items on highway (displays, chairs, works to a building)</a>	Online/Email	Access	Fee is the same no matter how you apply. Put it online and offer incentive small reduction of fee
<a href="#">Brown Sign application</a>	Paper Form/Email	Access	
<a href="#">Application for dropped kerb</a>	Paper form	Access	
<a href="#">Reduction on Pass Plus course</a>	Paper Form	Access	

	<a href="#">Speed Awareness Course</a>	Online	Access/Assessment	
	<a href="#">Apply for Crash/Accident data</a>	Email	Access	Application goes to Jacobs - contractor for highways
	<a href="#">Traffic problems</a>	Online	Access	Updated with any local traffic jams/problems
	<a href="#">Highway Public Consultation Feedback</a>	Paper Form	Access	
	<a href="#">Flytipping</a>	Email	Access	
<b>CED</b>				
	<a href="#">Online Shop</a>	Online		Due to be closed in October. If a payment system could be purchased this may become a source of income. Currently problems with payment reconciliation means that it has to be closed
	<a href="#">Job Application</a>	Online	Access	
	<a href="#">E-petition</a>	Online	Access	
	<a href="#">Complaint</a>	Online	Access	
	<a href="#">Filming on Highway</a>	Online	Access	
	<a href="#">Join Kent and Medway Citizens Panel</a>	Online	Access	
	<a href="#">Become an approved contractor</a>	Online	Access	
	<a href="#">Kent Health Watch</a>	Email/Call	Access	

<b>Who</b>	<b>Assessment</b>	<b>Purpose</b>
<b>CMY</b>		
Supporting People	Referral Form	Screening referrals for access to housing related floating support
Youth Offending Service	ONSET	Assessment of Young people at risk of offending
	Core profile ASSET	Assess likelihood of re-offending/risk to others' safety (for YP who have offended)
	Bail ASSET	Assess viability of community based remand
	Final warning ASSET	Support assessment of child/YP being considered by Police for a final warning
	Risk of serious harm (ROSH) ASSET	Support assessment of risk to others/need to refer to MAPPA
	What do you think? ASSET	Self assessment tool
<b>KDAAT</b>	Substance abuse - children & young people DUST (Drug Use Screening Tool)	To assess substance misuse needs
	Substance Abuse - Adults Triage Assessment	To assess substance misuse needs
	Substance Abuse - Comprehensive Assessment	To assess substance misuse needs
<b>KASS</b>		
	Background Information & Contact Assessment (BICA)	Carried out by KCAS (KCAS also receive Children Social Services calls - SWIFT and ICS not compatible)
	Overview Assessment	Carried out by case manager
	Learning Disability	To assess the needs of people with learning disabilities
	Comprehensive Assessment	To provide a comprehensive accurate picture of need with input from all relevant professionals/agencies

	Self-Assessment	To enable Individuals or others on their behalf to complete and assessment to see if they are eligible for a service; give quick access to certain non-complex services or see if a more detailed assessment is required
	Carers Assessment	To provide an assessment of the needs of carers seperately from those of the person(s) they care for
	Sensory Services	To assess the needs of people who are deaf, sight impaired or deaf blind
	Financial Assessment for Home Care	To determind 'disposable income' for charging purposes/identify benefit entitlement
	Financial Assessment for Residential Care	To determind charge for residential care
<b>CFE</b>		
	Initial Assessment	Carried out by KCAS (KCAS also receive Children Social Services calls - SWIFT and ICS not compatiable)
	Core Assessment	To determind level of a child's needs and how they might be met
	Common Assessment Framework (CAF)	To identify a child or young person's need for additional services not met by their universal services. CAF is about early intervention not complex cases and not a referral mechanism
	Framework for children in need and their families ('the assessment framework')	To determine whether a child is a child in need in line with the Children Act 1989
	Child Protection	To determine the risk to the child
	Parenting Capacity Assessment	For children where the threshold of 'significant harm' has been reached and pre-proceedings procedure has been initiated
	Young Carers Assessment	To identify the needs and desired outcomes and ensure they are recognised and supported

	Early support/early years/school action or early years/school action plus - learning difficulties and/or disabilities (LDD) assessment	To determine the needs of and develop a plan for families with disabled children under the age of 5
	Assessment Processes for specialist Teaching service (STS)	Identifies and assesses Special Educational Needs
	Statutory Assessment of Special Educational Need	To assess the needs where the school and partner agencies are unable to meet the needs to ensure appropriate progress
	Residential Care/Respite Care/Short Breaks	
	Occupational Therapy	To assess the eligibility and needs of children/young people for the equipment and adaptations
	Educational Psychology	Psychological Assessment to ensure the emotional wellbeing of children who are vulnerable and have special educational needs
	Pastoral Support Plan	To help pupils improve social, emotional and behavioural skills and school attendance
	Targeted Youth Support	To assess and meet the needs of young people at risk from poor outcomes
	Foster Carers Assessment	To approve customers to provide foster care
	Transition Assessment	To assess the individual's requirement to move from school to adult life
	Asylum	To assess the needs of asylum seekers under 16 and care leavers over 16
	Free Schools entitlement	Identifies (financial) eligibility
<b>Other</b>		
	CAMHS (K&M MHS Social Care Partnership Trust)	Assessment and treatment service for Children and Young people where there are concerns about the behaviour or emotional wellbeing
	<a href="#">Handy Van service</a>	Fitting of safety equipment such as locks. Available for over 60's only and have less than £20,000 of assets (not including value of home)

	Meals on wheels	Provision of meals for those who may not be able to cook their own
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